



## ➤ Hotel and Car Rental Audits

*Are you maximizing your hotel and car programs?*

Are you completely positive that your hotel program and your car rental rates are being used by your travelers? A hotel validation by Topaz International ensures that your corporation has loaded and is utilizing the both preferred rates and properties. For car rental rates, the same validations are necessary to ensure success. In today's world of automation and fast turnaround for your travelers, it becomes more important to ensure that the most favorable rates and properties are being used consistently. Some of the services we offer include:

**Rate Load Audit** – This is the first step to ensure your program is positioned for success. Your rates cannot be booked unless they are loaded and loaded correctly. Topaz International will verify that the preferred rates from your hotel program are loaded correctly into your GDS and your Pseudo City Codes.

**Preferred Rate Booking Audit** – Similar to our traditional airfare audit, Topaz International will verify that when your travelers are booked in your corporate preferred properties or preferred car rental companies, they are utilizing your negotiated rates. By auditing these bookings live, you will

- a) ensure that the rates negotiated are the rates you receive;
- b) and if a lower rate is found by Topaz;
- c) we will queue the record back to the travel management company;
- d) who will then contact the suppliers directly to obtain the lower rate.

**Preferred Rate Availability Audits** – This new service offered by Topaz International is in response to many corporate clients that are concerned that their rates are not available in the marketplace as negotiated. To meet the needs of the corporations, we have implemented this audit tool that will check preferred properties and preferred car rental cities to see if they are offering the preferred rates for typical business trips. Topaz International will keep track of all their findings and provide a detailed report back to the corporation for future discussion with your suppliers.

We have been asked to verify rates for hotels and car rentals and we are very excited to offer this to our clients to meet their needs and objectives to create world-class travel programs!

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➤ **TOPAZ  
INTERNATIONAL**

Your performance measurement and process improvement company dedicated to making corporate travel buyers all over the world better.